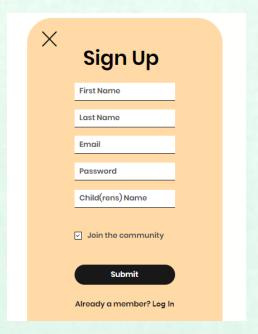


Creating Your Account

1. Click Log In on the top right corner of the screen



2. Fill out all the fields and click submit





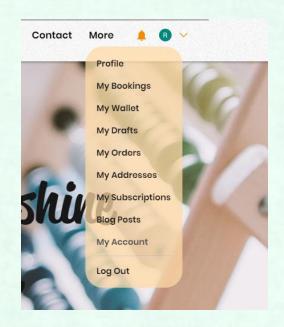




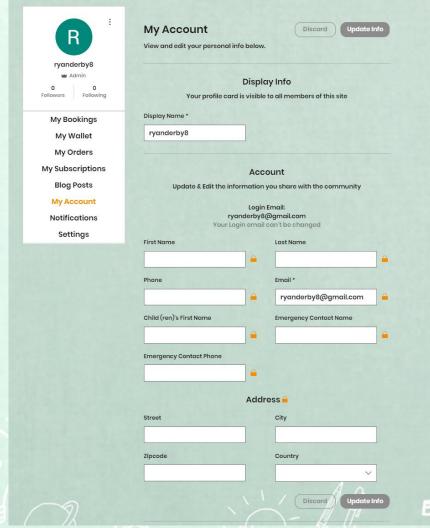




- 3. Once the account is setup you will be brought to the home screen
- 4. Click the arrow facing down on the top right corner of the screen
- 5. Select My Account



- Fill out all the fields under Account (this will only be visible to Little Bits of Sunshine Daycare.)
- Once all fields are filled out click Update Info
- 8. Your Account has now been Created!









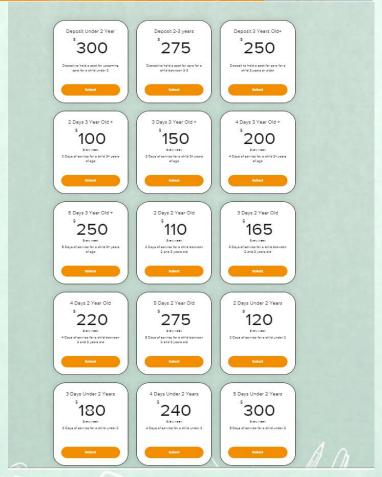
Purchasing a Subscription

Home About Us Book Online Sunshine Info Plans & Pricing Contact More ...

 From the <u>Home</u> page select Plans and Pricing



Select your plan based on your Child(rens) age and how many days you will be needing care









- 3. Choose the Friday of the week you are starting as your start date. (ex. You will be starting on Monday Jan 3rd please make the start date Jan 7th) this will keep billing on Fridays.
- 4. Fill out the Payment Fields

5. Once finished click Buy Now (You will be charged after clicking buy now for your first after the selected start date.)

week. The next payment will then come 7 days

Checkout ✓ Sign Up Order summary Signed in as sunshinedaycare53@gmail.com 0 2 Payment 12/27/2021 Subtotal \$90 Sales Tax (4 %) \$3.60 Expiration Date * Security Code (CVV) * ① MM / YY \$93.60 Billed weekly Card Holder Name * Save card details for next time. (i) Email * First Name Address * State * United States Zip / Postal Code

6. After the purchase you can view your subscriptions via the drop down tab on the right. (these can be canceled at any time by the parents.)

